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ALL INDIA INSTITUTE OF MEDICAL SCIENCES

Ansari Nagar, New Delhi - 29.

No. F. 31-5/81-Estt.I (P/F)

Dated the: 31.10.2023

ADDENDUM

Subject: Grant of Non-Productivity Linked Bonus to Central Govt. Employees for the year 2022-23 - Reg.

In continuation of the office memorandum of even number dated 23.10.2023 on the subject cited above, following is added in Para 3 ibid

However, this payment will be subject to the condition that amount will be recovered if any contrary decision is received from the Ministry of Health and Family Welfare (Govt. of India).

This issues with the approval of the Director, AIIMS.

31/10/2023

(Anita Tete)

SR. ADMINISTRATIVE OFFICER

Encl. As above

1. The Sr. Financial Adviser,
AIIMS, New Delhi.
2. The Under Secretary (INI-1 Section)
Ministry of Health & Family Welfare
Nirman Bhawan, New Delhi

Copy to:-

- 1) Dean (Academic/Examination/Research)
- 2) Chief of Centres/Head of Deptt./Units/Sections
- 3) Medical Superintendent (Main Hospital & Dr. R. P. Centre)
- 4) Chief Nursing Officer/ Chief Security Officer/
- 5) Superintending Engineer/Financial Advisor
- 6) Sr. Administrative Officers/Administrative Officer/Asstt. Admn. Officer, AIIMS, N.D.
- 7) PPS/PS to Director/Addl. Director (Admn)/ Sr. FA/ Dy. Secy/CAO, AIIMS, New Delhi
- 8) All Accounts Section - I & III/CNC/Dr.BRA, IRCH/Dr. R.P.Centre /JPNATC /CDER / NDDTC /CRHS, Ballabgarh/NCI Jhajjar.
- 9) President/General Secretary of all Associations/Unions, AIIMS, New Delhi

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ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Ansari Nagar, New Delhi - 29.

No. F.31-5/81-Estt I (P/F)

Dated the 23.10.2023

OFFICE MEMORANDUM

Subject: Grant of Non-Productivity Linked Bonus to Central Govt. Employees for the year 2022-23 - Reg.

The Ministry of Finance, Department of Expenditure has issued instructions for grant of non-productivity linked bonus to Central Govt. Employees for the year 2022-23 vide OM No. 7/24/2007/E.III (A) dated 17th Oct., 2023 which is self explanatory.

2. In respect of matters not provided for in these AIIMS regulations, the rules as applicable to the Central Government servants regarding the general conditions of service, pay, allowance including travelling and daily allowances, leave salary, joining time foreign service terms and orders and decisions issued in this regard by the Central Government from time to time shall apply to the employees of the Institute as per Regulation 35 of AIIMS Regulation 2019.

3. Accordingly, it has been decided that the Non-productivity Linked Bonus (ad-hoc bonus) may be paid to Group B Non-Gazetted employees "the post upto Level-9 of Pay Matrix are Group 'B' posts" at AIIMS, New Delhi and all Group 'C' employees as per provisions as stated in the Ministry of Finance OM No. 7/24/2007/E.III (A) dated 17th Oct., 2023.

This issues with the approval of the Director, AIIMS.

23/10/2023

(ANITA TETE)

SR. ADMINISTRATIVE OFFICER

Encl. As above

The Sr. Financial Adviser,
AIIMS, New Delhi.

Copy to:-

- 1) The Dean (Academic/Examination/Research)
- 2) All Chief of Centres/Head of Deptt./Units/Sections
- 3) The Medical Superintendent (Main Hospital & Dr. R. P. Centre)
- 4) The Chief Nursing Officer/The Chief Security Officer/
- 5) The Superintending Engineer/Financial Advisor
- 6) All Sr. Administrative Officers/Administrative Officer of all the Establishment Section
- 7) The PPS to Director, AIIMS/PS to DD(A)/PA to Sr. FA/PA to Dy. Secy, AIIMS, New Delhi
- 8) All Accounts Section - I & III/CNC/Dr.BRA,IRCH/Dr. RPCentre /JPNATC /CDER / NDDTC /CRHS, Ballabgarh/NCI Jhajjar.
- 9) President of - Karamchhari Union /Officer Association/AIIMS Nurses Union)

North Block, New Delhi,
Dated the 17th October, 2023

OFFICE MEMORANDUM

Subject: Grant of Non-Productivity Linked Bonus (ad-hoc bonus)
to Central Government Employees for the year 2022-23.

The undersigned is directed to convey the sanction of the President to the grant of Non-Productivity Linked Bonus (Ad-hoc Bonus) equivalent to 30 days emoluments for the accounting year 2022-23 to the Central Government employees in Group 'C' and all non-gazetted employees in Group 'B', who are not covered by any Productivity Linked Bonus Scheme. The calculation ceiling for payment of ad-hoc Bonus under these orders shall be monthly emoluments of Rs. 7000/-. The payment of ad-hoc Bonus under these orders will also be admissible to the eligible employees of Central Para Military Forces and Armed Forces. The orders will be deemed to be extended to the employees of Union Territory Administration which follow the Central Government pattern of emoluments and are not covered by any other bonus or ex-gratia scheme.

2. The benefit will be admissible subject to the following terms and conditions:-

(i) Only those employees who were in service as on 31.3.2023 and have rendered at least six months of continuous service during the year 2022-23 will be eligible for payment under these orders. Pro-rata payment will be admissible to the eligible employees for period of continuous service during the year from six months to a full year, the eligibility period being taken in terms of number of months of service (rounded off to the nearest number of months);

(ii) The quantum of Non-PLB (ad-hoc bonus) will be worked out on the basis of average emoluments/calculation ceiling whichever is lower. To calculate Non-PLB (Ad-hoc bonus) for one day, the average emoluments in a year will be divided by 30.4 (average number of days in a month). This will, thereafter, be multiplied by the number of days of bonus granted. To illustrate, taking the calculation ceiling of monthly emoluments of Rs. 7000/- (where actual average emoluments exceed Rs. 7000/-), Non-PLB (Ad-hoc Bonus) for thirty days would work out to Rs. $7000 \times 30 / 30.4 = \text{Rs. } 6907.89/-$ (rounded off to Rs. 6908/-).

(iii) The casual labour who have worked in offices following a 5 days week for at least 240 days for each year for 3 years or more (205 days in each year for 3 years or more in the case of offices observing 5 day week), will be eligible for this Non-PLB (Ad-hoc Bonus) Payment. The amount of Non-PLB (ad-hoc bonus) payable will be Rs. $1200 \times 30 / 30.4$ i.e. Rs. 1184.21/- (rounded off to Rs. 1184/-). In cases where the actual emoluments fall below Rs. 1200/- p.m., the amount will be calculated on actual monthly emoluments.

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(iv) All payments under these orders will be rounded off to the nearest rupee.

(v) Various points regarding regulation of Ad-hoc / Non-PLB Bonus are given in the Annexure.

3. The expenditure on this account will be debitable to the respective object head in terms of Department of Expenditure's Notification dated 16th December 2022.

4. The expenditure to be incurred on account of Non-PLB (Ad-hoc Bonus) is to be met from within the sanctioned budget provision of concerned Ministries/Departments for the current year.

5. In so far as the persons serving in the Indian Audit and Accounts Department are concerned, these orders are issued in consultation with the Comptroller and Auditor General of India as mandated under Article 148(5) of the Constitution of India.

(Vineet Kumar Agarwal)
Deputy Secretary to the Govt. of India

To,

All Ministries/Departments of the Government of India as per standard list etc.